

Coast Community Broadcasters Inc.

Trading as



MEMBERSHIP POLICY

Policy number	10	Version	2
Drafted by	Colin Links	Approved by Board on	Jan 15 2020
Responsible person	Colin Links	Scheduled review date	April 2021

INTRODUCTION

Coast Community Broadcasters Inc. (todayscountry94one) relies heavily on paid members from the broadcast area and beyond and values their contribution highly.

PURPOSE

This policy is intended to ensure that members of todayscountry94one are informed of what is happening on procedures, events and what is happening at the station, have work that is safe, significant, fulfilling, and appreciated.

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MEMBERSHIP PROCEDURES

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RESPONSIBILITIES

It is the responsibility of the Board of todayscountry94one to organise the recruitment of members and to encourage them to be volunteers and help participate in the running of the station.

PROCEDURES

A person is eligible to be a member of the Association if:

- a) the person is a natural person
- b) The person has applied for membership of the Association and has been approved for membership of the Association by the Board.

CATEGORIES OF MEMBERSHIP

The Association shall admit members under the following categories:

- (a) **Ordinary Member** - shall pay a membership fee determined each year by the Board and shall have full voting rights.
- (b) **Presenter** – must be an ordinary or Life member - shall pay a membership (not applicable to Life Members) and a presenter's fee determined each year by the Board and shall have full voting rights.
- (c) **Life Member** - granted by the Board in recognition of services rendered to the Association - same privileges as Ordinary Members, including voting rights
- (d) **Associate Member** – not a natural person (no voting rights) may be granted on payment of a membership fee if applicable and determined by the Board.

POLICY

APPLICATION FOR MEMBERSHIP

An application by a person for membership of the association:

- (a) must be made in writing (including by email or other electronic means, if the Board so determines) in the form determined by the Board.
- (b) must be lodged (including by electronic means, if the Board so determines) with the secretary of the association or the membership officer.

As soon as practicable after receiving an application for membership, the Secretary or Membership Officer shall refer the application to the Board which shall determine whether to approve or reject

Coast Community Broadcasters Inc.

Trading as



todayscountry94one

the application. The Secretary will then notify the applicant in writing (including by email or other electronic means) if they are successful and request payment of Fee within 28 days.

The Secretary or Membership Officer shall: on payment by the applicant, shall enter the applicant's name in the Register of Members and the applicant becomes a Member of the Association

Leave of absence for any reason, from presenting, administrative or Committee of Management duties, will be granted upon application to the Board.

REJECTION OF MEMBERSHIP

There are limited grounds for rejection of an application for membership.

1. Incomplete Application Form
2. Conflict of Interest e. g. member of another community radio station in licence area
3. Previous member dismissed, terminated or who has had a member vote against their membership carried by secret ballot.

MEMBERSHIP ENTITLEMENTS NOT TRANSFERABLE

Member of the Association is not capable of being transferred or transmitted to another person and terminates on cessation of the person or organisation's membership.

RESIGNATION OF MEMBERSHIP

- (1) A member of the association may resign from membership of the association by first giving to the secretary written notice of at least 1 month (or any other period that the Board may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- (2) If a member of the association ceases to be a member, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

The liability of a Member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of winding up of the Association is limited to the amount, if any, unpaid by the Member in respect of membership of the Association.

RIGHT OF REPLY OF REJECTED APPLICANT OR DISCIPLINED MEMBER

A member or applicant for membership may appeal to the association in general meeting against a resolution of the Board within 14 days after notice of the resolution is served, by lodging with the secretary a notice to that effect. The notice may, but need not, be accompanied by a statement of the grounds on which the member or applicant intends to rely for the purposes of the appeal. On receipt of a notice the secretary must notify the Board, which is to convene a general meeting of the association to be held within 28 days after the date on which the secretary received the notice.

At a general meeting of the association convened no business other than the question of the appeal is to be transacted, and the Board and the member must be given the opportunity to state their respective cases orally or in writing, or both, and the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked. The appeal is to be determined by a simple majority of votes cast by members of the association, in attendance, by secret ballot.

The above policy is based on the Constitution Clauses 2 to 7 and 12.

Coast Community Broadcasters Inc.

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The Board may, at any time, suggest changes to these clauses but they must be presented to all members at an Annual General Meeting or Special General Meeting for member approval.

The Board may direct the Membership Officer to process applications for membership in accordance with their current practices and advise the Board at each Board meeting of the details of membership numbers and any other information which the Board considers relevant.

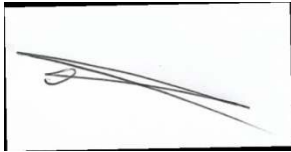
AUTHORISATION



Secretary

January 15 2020

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Colin Links

Chairman

January 15 2020

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