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Coast Community Broadcasters Inc.

Annual General Meeting

Minutes

Date:	Wednesday November 20 2019
Time:	10:09 a m
Place:	Blue Water Room, Level 2, Central Coast Leagues Club Dane Drive Gosford

Attendees:	See attached attendance sheets
Apologies:	Apologies – Tubby Dyer; Helen Mackman; John Wright; Di Jones; Ron Sinclair; Rob Hare; Denis Kirkaldy; Wendy McCormack;

Item	Description
1	Welcome (Acknowledgement of Country - Darkinjung) Quorum confirmation.
2	Present and apologies
3	Chairperson statement – see attachment
4	Acceptance of previous AGM minutes – Nov 20 2018 Moved – David Bacon 2nded – Len Daley Acceptance of SGM minutes – Sep 04 2019 – New Constitution passed by Members Moved – Greg Hooper 2nded – June Daley



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	Acceptance of SGM minutes – Oct 16 2019 – Mr John Murray’s requested SGM for refused Membership Moved – Billy Hayze 2nded – Ron Trundle <p style="text-align: right;"><i>All motions passed by acclamation.</i></p>
5	Receipt of Annual Report & Financial Statements 2018 – 2019 - Discussion <ul style="list-style-type: none"> • Annual Report : Moved – Greg Hooper 2nded – Alan Gilmour • Financial Report : Moved Tony Marsh 2nded – Alan Gilmour
6	Appointment of Chair and Returning Officer and assistant - declaration of all positions being vacant - David Bacon; Robert Ward & Sandra Harpley Jon McIlveen – electronic voting – should be available according to the Constitution Clause 36 DB – Chair – read the clause to the meeting. Ruling the board did not determine electronic voting would be available. Jon McIlveen – web page needs to be set up. Chair commented on practicalities for small associations / incorporated association – overkill! Jon McIlveen requested Board to consider electronic voting for the future.
7	Nominations for Office bearer positions – Voting as necessary <ul style="list-style-type: none"> • Deputy Chairperson – Nomination – Robyn Phillips. Nominated – Billy Hayze 2nded – Alan Gilmour no other nominations • Treasurer – Meredith Savins Nominated – Rob McCormack 2nded – Billy Hayze no other nominations • Secretary – Neil Keele Nominated – Col Links 2nded – Alan Gilmour no other nominations • 3 Ordinary Board Positions – Ballot paper issued to members for secret ballot – 6 nominations
8	Declaration of all Board positions Chairperson - Mr Colin Links Deputy Chairperson – Mrs Robyn Phillips Treasurer – Ms Meredith Savins Secretary – Mr Neil Keele 3 Ordinary Positions - Alan Gilmour; Greg Hooper; Ron Trundle. Motion – Tony Marsh – That all ballots and associated documents be destroyed 2nded Robyn Phillips David Bacon thanked the returning Officers
9	Jon McIlveen moved motion to thank David Bacon as Chairperson 2nded Brock Martens Close of Meeting 11 :01 am



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Minute taker:	N Keele
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Signed:	
Name:	
Date:	

Q & A session

Greg Hooper – Training – Certificate III in Broadcasting – course from late January – 10 sessions. On weekends, fortnightly over 5 individual weekends; 12 positions of which 2 – 3 will be for indigenous through link with Darkinjung peoples. Board to determine selection. There will be assessments that must be completed. Ian Crouch is trainer. Face to face training. Looks at all aspects of broadcasting. Podcasts; outdoor broadcasting; some producing; includes interview skills. Selected 7 units. May be a small cost for one part otherwise no cost.

Colin Links – Special indigenous program – 1 hr pre-recorded 1 hour, to begin production next week and go to air twice per week.

Greg Hooper – GIG Guide – nothing for country Music – looking at setting up and possible link to Central Coast Newspapers.

Jon McIlveen – to Colin Links – re training program – suggested 1 or 2 sessions to be presented to Presenters as feedback from the course

Robert Ferry – Nomination statements for nominees in elections

Brock Martens – Mangrove Mountain & Erina Heights have drop outs of signal on radio; streaming – influence – ads inserted into streaming – possible revenue stream? – add 2 mins of ads into streaming – cost? Being investigated ; suggestion those with poor signal to use streaming; BM needs key to transmission site;

Len Daley – ways of paying for everything? Sponsors?

Colin Links – Need for 3rd marketing person

Financials

Meredith Savins – Grants are up; Sponsorship is consistent.

Jon McIlveen – What is “production costs?” – sponsors – ads ...