



todayscountry94one

...this is where country lives

ENVIRONMENTAL SUSTAINABILITY PROCEDURES

Policy Number	28	Version 1	
Drafted by	Robert Ward	Approved by the Board	03 December 2020
Responsible person	Robyn Phillips	Scheduled review date	December 2021

RESPONSIBILITIES

It shall be the responsibility of the Board to establish and maintain policies and procedures and to bring these procedures into effect.

It shall be the responsibility of the Board to ensure implementation of these policies and procedures.

Procedures

1. Coast Community Broadcasters Inc. t / a **todayscountry94one** will develop guidelines for volunteers and users to adopt sound environmental work practices, and adequate training will be provided to ensure these practices are carried out.
2. Coast Community Broadcasters Inc. will act responsibly to correct incidents or conditions that endanger health, safety, or the environment. It will promptly report any such incidents to the relevant authorities, and inform affected parties as appropriate.
3. Coast Community Broadcasters Inc. will, use reasonable endeavours to, reuse and recycle materials, purchase recycled materials, and use recyclable packaging and other materials.
4. Coast Community Broadcasters Inc. will use all reasonable endeavours to ensure that its services and products are safe, efficient in their use of energy, protective of the environment, and able to be reused, recycled or disposed of safely.
5. Coast Community Broadcasters Inc. will use all reasonable endeavours to minimise materials and energy use, prevent air, water, and other pollution, and dispose of waste safely and responsibly.
6. Coast Community Broadcasters Inc. will use all reasonable endeavours to conserve energy by improving energy efficiency and giving preference to renewable over non-renewable energy sources when feasible.
7. Coast Community Broadcasters Inc. will, use reasonable endeavours to, utilise its particular knowledge and experience to contribute to environmentally sustainable techniques, technology, knowledge and methods.
8. Coast Community Broadcasters Inc. will use all reasonable endeavours to contribute to the maintenance and increase of biodiversity through its management of its landholdings.
9. Coast Community Broadcasters Inc. will use all reasonable endeavours to meet or exceed all applicable government requirements and voluntary requirements generally observed in its field, and will, in addition, adhere to the more stringent requirements of its own environmental policy.
10. In order to continually improve its environmental management system Coast Community Broadcasters Inc. will use reasonable endeavours to conduct audits and self-assessments of its compliance with this policy.
11. Coast Community Broadcasters Inc. will maintain an open and honest dialogue with volunteers, stakeholders, and the public about the environmental, health and safety performance of its operations and services.
12. Coast Community Broadcasters Inc. will use reasonable endeavours to ensure that every volunteer and contractor is informed of and expected to follow this policy and to report any environmental, health, or safety concern to management so that prompt action may be taken.

Authorisation Director: Greg Hooper: Date: 3/12/20

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